

Appendix 3.7
Curfew and Overnight Procedures

We enforce a 9 PM curfew at the hotel. If you need to be away from the hotel between the hours of 9 PM and 7 AM for work or another legitimate reason, you must let us know. If we don't hear from you that you are in for the night by 9 PM we will call your room or knock on your door, but it is your responsibility to let us know you are in the hotel.

If you do not confirm your presence in the hotel with us by 9 PM your key will be deactivated and you will need to contact the overnight security person to gain access to your room. You will be asked to check in with the advocate office in the morning.

If you need to leave the hotel for a smoke break or another reason during the night, you may ask the overnight security person to escort you. But if you are out of the hotel after curfew you must have approval or have a security escort.

We understand that this may be hard at times, but it is necessary if we are to have a safe and secure environment for everyone. Please talk with us about your concerns as they arise.

Violation of these expectations will result in your being asked to leave the program. If you are unwilling or unable to do what we are asking we will try our best to work with you to find another option.

I acknowledge that I have received and read this document.

Participant name (print)

Date

Participant signature

Room number